

### Solomon Islands Government

### MINISTRY OF FISHERIES AND MARINE RESOURCES

P. O. Box G2

Honiara

**Solomon Islands**

**FISH PROCESSING ESTABLISHMENT PROPOSAL CONTENTS AND GUIDELINES**

Introduction

This is a guideline with lists of information that MFMR requires all interested applicants to contain.

BUSINESS PLAN

* Company Mission Statement.
* Company Objectives
  + company’s key objectives.
* Description of Business Activities/operations. What is the proposal of the company and how will it do it.
* type of processing
* processing volume
* targeted species – Price Catalogue for each species
* source of supply
* equipments to be used
* business markets ~ destination of export
* business timeframe ~ this includes brief description actions required to reach full production
* company organization structure
* labour ~ specify which by expatriates and which by local citizen
* if joint venture or other company, give profiles as an attachment
* identify any risks or constraints and measures to mitigate, remedy or avoid
* Business Details
* Detail Bank Account Name and Account Number for which the export transactions will occur.
* Company Finance and profit projections
* Support for sustainable Livelihood / Community Services
* Any training to its staff
* Commitment into making sure it is environmental friendly

**Thank you**